



**STATE OF HAWAII**  
DEPARTMENT OF EDUCATION  
**WINDWARD O'AHU DISTRICT**

46-169 KAMEHAMEHA HIGHWAY  
KANEHOHE, HAWAII 96744

May 9, 2022

Aloha Castle-Kahuku Complex Area 'Ohana:

The Castle-Kahuku Complex Area supports the Hawaii State Department of Education's position to prioritize in-person learning. For the School Year (SY) 2022-2023, the Castle-Kahuku Complex Area will participate in the State Distance Learning (DL) Program. However, there will be a very limited number of seats offered to each Complex Area. Castle-Kahuku Complex will have a total of 42 seats for all elementary and secondary students interested in DL. The allotted seats were determined by the total number of schools and the enrollment percentage of students within each complex area throughout the entire state. The Department will address DL for Kaiapuni students, and is not part of the 42 seat allocation. More detailed information will be shared at a later date.

When considering whether or not DL is appropriate for your child(ren), please understand that lessons will be presented by a teacher both synchronously and asynchronously, which means that students will require daily home supervision and content will be delivered by a teacher as well as through an on-line learning management system. Only students who have performed well in past DL settings should explore this option.

If appropriate, the home-based schools may offer opportunities for participation in extracurricular activities (e.g., athletics, clubs, after school programs, field trips, proms, etc.). Allowing students to participate in extracurricular activities, including athletics, will be determined by the school because the home-based school knows best why a family requested DL for their child and the capacity at their school to offer any extracurricular activities for students in the State DL Program.

For high school students, the State DL program will only offer the "Four Core" subject areas (English Language Arts, Math, Science, and Social Studies) by grade level with limited electives, still to be determined. Students requiring courses not offered by the State DL program will not be accommodated by the home school. For example, AP courses or other specific classes will not be offered to those in the State DL Program.

Interested families must submit their Distance Learning request in writing to the school administration by **May 20, 2022**. Students who are currently enrolled in the State DL program must reapply for SY 2022 - 2023. The principal/designee will then schedule a meeting and discuss the DL request before making a determination if DL is in the best interest of the student(s).

Only qualified requests determined by the principal/designee will be forwarded to the office of the Complex Area Superintendent (CAS) and students will either be admitted into the State DL program or put on a waitlist. If it is determined that the child is not recommended for DL, you will be notified by the school. If you wish to appeal the decision, a written appeal must be submitted to the CAS within ten (10) calendar days. The CAS decision is final.

**Steps to Request DL for your child(ren):**

1. Notify your school administration in writing by **May 20, 2022**
2. Meet with the principal/designee to discuss the DL request
3. Approved students will be forwarded to the CAS
4. All appeals must be received by the office of the CAS within ten (10) calendar days
5. The office of the CAS will notify families by **June 20, 2022** if:
  - a. The student is accepted into the State DL Program
  - b. The student is placed on a waitlist (There are VERY limited seats available)
  - c. The student is not accepted into the State DL Program

For more information, please see the parent brochure - <https://bit.ly/sdlparentinfo>

Respectfully,



Ed H. Noh, Ed.D.  
Interim Complex Area Superintendent  
Castle-Kahuku